

Senior Analyst – November 2019

We have an exciting opportunity to join our growing boutique management consultancy, with an enviable reputation and senior level client base.

About us

Catalyze is a Strategy Consultancy headquartered in the UK. We specialise in helping our clients make the right decisions. We are experts in strategy, decision-making tools and methodologies, portfolio prioritisation and delivery, understanding data and engaging people. We use this expertise to create, implement and embed decision-making processes that deliver results.

We value our people and we believe in building each individual's capabilities and strengths to help them reach their full potential and help us reach ours. We are an inclusive organisation which values diversity.

The opportunity

We are looking for a positive and flexible analyst, with a consulting mindset, to join our team. This is an excellent opportunity to develop your expertise and career as an integral part of a small, agile and growing business.

As part of the Catalyze team, you will work with our consultants, analysts and clients at a senior level on a number of projects. You will work across different industries, initially focusing within Defence in the UK.

Your role will include:

- Taking a leading role in the day-to-day delivery of projects, working closely with our clients and our consultants and analysts.
- Collating, managing and analysing data.
- Working with, and helping to design, analytical models.
- Deriving unique insights from data to inform senior-level decision making.
- Running meetings and small workshops. For example, to understand and design business processes, capture requirements, or identify and explore strategic options.
- Contributing to the design and delivery of decision-making processes.
- Producing internal and external presentations and reports to summarise processes, findings, recommendations and decision analysis results.

Initial clients will be based around key UK Defence establishments in the south of England.

A competitive package will be offered, based on your experience. We would consider flexible working arrangements.

About you

We believe the following skills and experience would help you excel in this role:

- A strong analytical background
- Experience working in Defence in the UK, particularly in the public sector
- Management Consulting skills
- Ability to work at senior to junior levels within organisations
- Strong organisational and time management skills, with the ability to multi-task and prioritise your work
- Advanced Excel skills to help analyse and visualise quantitative data
- Knowledge or experience of Excel VBA
- Understanding of Project and Portfolio Management best practice
- Awareness of decision-support approaches, such as the 5 Case Model, investment appraisal and cost modelling
- Interest in Decision Analysis techniques
- Excellent communication skills, both written and verbal
- A positive and flexible approach to your work
- A relevant degree, such as a business, numerical or technical subject

Recent UK Defence Security Clearance (SC) would be beneficial but is not essential.

How to apply

Please send your CV and covering letter to Adrian Harris, adrianharris@catalyzeconsulting.com

We are always pleased to hear from people with a positive and flexible approach, and with the skills, experience and interest to help grow our team of consultants and analysts.